

TECEC PTO MEETING Minutes



October 7, 2015

- Call to Order-Danielle Dunleavy called the meeting to order at 7: 07 pm.
- Present: Amy Lehaney, Danielle Dunleavy, Marianne Piatkowski, Missy Lorant, Esther Hernandez, Denise Coughlin, Heidi Staffaroni, Miss Claudia, Mr. Matt
- September Minutes (Amy Lehaney) There were no questions and Denise Coughlin made a motion to approve.
- Treasurer's Report (Heidi Staffaroni)-The Quicken accounting program is showing \$43 more dollars than the bank account. This is most likely from a past issue and we discussed it and decided to zero out the amount for this year. Heidi will break down deposits in the future based on what the money was for. Danielle gave Heidi stamps in order to send out checks and Heidi will buy envelopes to do that as well. A motion to accept the report was made by Denise Coughlin.
- Upcoming Events
 - School Pictures-October 21st and 22nd (Marianne Piatkowski and Danielle Dunleavy)-Mr. Matt gave us the schedule and Danielle and Marianne will schedule volunteers in one hour time slots. Esther Hernandez also volunteered to help. Danielle and Marianne will email the volunteers.
 - Playdates (Danielle Dunleavy) The next playdate is scheduled for October 23rd at 9 am at Benedicts. It is \$7.50 per child and \$3 per adult and includes a 30 minute hay ride, take home bag, animals, corn pit, hay stack and corn maze. Flyers will go home this week and Head Start is going there tomorrow.
 - Halloween Party (Danielle Dunleavy and Julianne Skoczylas)-The party is scheduled for October 29th from 6 – 8 pm at Middlebrook. It will be \$5 per family and pizza will be served. We are asking for donations for the decorate your own cookies project. A TECEC family has donated DJ services for the night. The Father's Club is donating a bounce house and we will be working on getting some middle school volunteers to help.

- Snowflake Program (need Co-chairs)-Denise Coughlin and Marianne Piatkowski volunteered to be co-chairs. Amy Lehaney will help with the labels. There is also a Halloween Costume drive going on.
- Enrichment Programs- Mr. Matt is talking to the staff about possible ideas including animals, magicians, or bubbles. It would most likely occur in March.
- Fundraising
 - Fall Fundraiser – Mixed Bags –The catalogs are out and due on Friday the 16th.
 - Spiritwear (Denise Coughlin)-The order was placed today. There were 94 orders places and we ordered a few extra children and adult shirts. We made a profit of about \$372.36. The shirts should be in around the 21st. A Spirit day will be planned and the shirts will be sorted in the Library. The extra shirts will mainly be for new students and teachers. Staff will be looking for ordering additional items with the new PBIS logo but may use a different company that does not have the 24 item minimum.
- A Big Night Out –we will have an informational meeting at 6:30 before the next PTO meeting. We are looking at two dates March 24th (Holy Thursday) and April 7th. There was discussion about having it on Holy Thursday and having it after the Daniels Farm fundraiser. Danielle will check with Marissa’s about the availability of dates.
- Open Forum
 - Traffic Issues-Mr. Matt would like to have people slow down as they pull into the parking lot. There were also a lot of concerns about those who are holding up traffic by trying to make a left into TECEC off Middlebrooks when the line is full. This is causing traffic to back up on Church Hill Road and people to pass in the middle of the road causing unsafe situations. A suggestion was made to put a no left turn sign on Middlebrooks Avenue for the school hours. Mr. Matt also met with Steve Kennedy from the BOE about temporary speed humps and traffic and parking issues concerning Middlebrook. They are looking for creative solutions to the current traffic issues. Also there was some discussion about people slowing down the line by talking and by not having enough cars brought up in the line at a time. The children’s safety is the number one priority. A child should not be unbuckled until the car is stopped in line and put in park. We have the fewest children this year but there are many different people dropping off and picking up which may be causing some of the traffic incidents. Mr. Matt and the PTO will send out a blast concerning this issue. Mr. Matt will also see about getting the no left turn sign and the PTO will assist in any way they can.
- Wheeler’s Words of Wisdom – Dr. Wheeler

- Heidi asked about the enrollment numbers. The projected enrollment numbers were based on the end of the year enrollment and not the beginning of the year. TECEC enrollment increases throughout the year as children turn 3.
- Wednesday November 4th Mr. Todd's class is organizing a Touch a Truck event. All students will attend during school hours. There will be a parking ban and traffic issues that day.
- There were bus evacuation drills today and a fire drill yesterday during the Apple Cider event. Everyone did very well. There are some safety procedures changing to make sure all the kids are kept safe. Mr. Matt is also notified of all new sex offenders coming into the district and this list is publicly available as well.
- Please read all paperwork that is going home especially pertaining to school holidays and delays. The early dismissal times are 11 am for snow early dismissals and 11:20 for planned early dismissals. For all early dismissals people picking up must have written permission to pick up that child.
- PBIS-children saw a video last week for hallway behaviors. The puppy was on the video and the videos will be available on the website shortly. The mascot will make an appearance at the Halloween party.
- Room Parent list is updated and there are two teachers who are still looking for volunteers to be room parents.
- The newsletter will be going out in the beginning of November.
- The Fathers Club meeting had 22 people attend. They are working on scheduling the train trip and spaghetti dinner.
- Mr. Matt met with the Director of School Nursing about the vision and hearing screening. They are looking at guidelines for the hearing and vision screening and to have a form that the parents can opt out of the screening if they wish. Mr. Matt also mentioned they may be looking for a new vision machine that would cost around \$7500 in order to get vision screenings done more effectively. Parents can also request to have their children screened and teachers can make referrals as well.
- The Halloween Parade is on October 28th with a rain date of October 29th. If it gets moved to the rain date parents are not invited.

The meeting was adjourned at 8:20 pm.

The next PTO meeting will be 11-4-15 at 7pm in the family room/library at TECEC