

## TECEC PTO MEETING Minutes



**December 1, 2015**

- Call to Order-Danielle Dunleavy called the meeting to order at 7: 04pm.
- Present: Amy Lehaney, Danielle Dunleavy, Julianne Skoczylas, Marianne Piatkowski, Denise Coughlin, Heidi Staffaroni, Lynne Pitoniak, and Mr. Matt
- November Minutes (Amy Lehaney) There were no questions.
- Treasurer's Report (Heidi Staffaroni)-There were no questions.
- Past Events
  - November Playdates (Danielle Dunleavy)-It was at Rock n' Jump and it was awesome. There were about 40-50 who attended. We should do it again. The only things suggested in the future were about the sock purchase of \$2 being advertised and covering the snack bar with a table cloth.
- Upcoming Events
  - December Playdate (Danielle Dunleavy)-There will be no playdate this month but something will be scheduled for January.
  - Staff Holiday Luncheon (Danielle Dunleavy, Heidi Staffaroni, Denise Coughlin)-will be on December 11<sup>th</sup>. The menu from Soup Thyme will be Butternut Squash (gluten free and vegetarian), chicken pot pie, and French onion. The sandwiches will be Thyme Wrap, Thyme Capsule and Thyme after Thyme. They will deliver around 10:45 and we will serve about 11:15. They will bring crock pots and bowls. Lynne will get napkins, plates, cups, and forks. Danielle will get the black table cloths from Caroline. Danielle and Heidi will work on centerpieces, chargers and decorations (possibly poinsettias). Set up will begin that morning around 10 am. We will also get some cases of water and bottles of soda. A flyer will be going out this week asking for baked good donations and donations towards gift cards. Gift cards will be purchased for all staff members too Starbucks, Dunkin Donuts, and Subway.
  - Snowflake Program (Denise Coughlin and Marianne Piatkowski)-The snowflakes are all up and another email blast will be sent out.

- Fundraising
  - Fall Fundraiser – Mixed Bags –They are here! An email blast will be sent out for pick up on Wednesday and Thursday. Mr. Robert will help. Also pick up will be available at the spaghetti dinner.
  - Spiritwear (Denise Coughlin)-The new projected date is December 9<sup>th</sup>. They are still having issues. And a batch of defective shirts has caused a delay. An email blast will be sent out.
- A Big Night Out –The date was set for Thursday March 24<sup>th</sup> and it will be at Marisa's. The website has been updated and some donation requests have already been sent out. A morning meeting will be held in the Library in the New Year to get additional volunteers.
- Open Forum
  - Enrichment Program-The PTO has scheduled both Enrichment Programs. The first will be on February 18<sup>th</sup> (with a snowdate on March 23<sup>rd</sup>). This will be the Critter Caravan which will be 6-7 animals and have shows for around 25 children each for between 30 and 45 minutes. The second program is scheduled for March 16<sup>th</sup> and will be Bubblemania. There will be one show for the am session and one show for the pm session.
  - A sunshine gift of \$50 Target gift card will be sent to Ms Heather who had her baby. Heidi will take care of this.
  - Picture retakes are December 3<sup>rd</sup>. Danielle will do the morning session and Marianne will do the afternoon session.
- Wheeler's Words of Wisdom – Dr. Wheeler
  - PBIS is going well and a new video was shown to the kids. There is a workshop on 12/7 about Bucket Filling at home.
  - Father's Club-has the spaghetti dinner on 12/2 at 6 pm at Madison Middle School. 12/3 there is a meeting at TECEC in the Library at 7:30 and on 12/4 at 6:30 there is Movie Night. Pie sales will continue for another two weeks. The Food drive collected around 600 items of Food. Ms. Dawn's class won and will have a DVD party in the motor room. The food will be distributed to the Headstart program.
  - The budget has been posted on the Board of Education's website. There is a proposed 3.18% increase (93% of that is contractual obligations). The budget will be presented to the Board of Education on next Tuesday and Thursday nights.
  - An Inclement Weather schedule was sent home. A new 2 hour delay was added this year and there will be no am session on those days.

- The Hearing machine has been utilized. Letters went out and 157 kids have been tested (6 parents opted out and 24 did not return the letter and Miss Judy will follow up on those). A significant amount did fail and were seen by the nurse immediately following the test. A retest will be conducted in three weeks if the parents consent to it.
- The teachers wanted to let the PTO know that they appreciate all the support that we give them throughout the year.
- Mr. Matt presented a request for a new vision screening machine. Mr. Matt showed us an older model from ABCD in Bridgeport. He showed us how it worked by testing it out on us. Its very quick, painless and accurate. The machine will cost about \$7500 and the cost will be shared by the Headstart Parent Policy Committee, the Father's Club and the PTO.
- The next 10 year Anniversary planning meeting is in January.
- Kindergarten registration has started and the current age entrance date has not changed.

The next meeting will be on January 6, 2016 at 7 am in the TECEC Library.

The meeting was adjourned at 8:10 pm.