

TECEC PTO MEETING Minutes



April 6, 2016

- Call to Order-Danielle Dunleavey called the meeting to order at 7:03 pm.
- Present: Amy Lehaney, Danielle Dunleavey, Michelle Weiner, Denise Coughlin, Heidi Staffaroni, Geri Proscino, Krista Zilberg, Kristen Coughlin, Ms. Claudia and Mr. Matt
- March Minutes (Amy Lehaney)-There were no questions on the minutes.
- Treasurer's Report (Heidi Staffaroni)-Heidi performed an audit for the last two years and found that the Quicken account balance used for Treasurer's reports was \$3075.91 off of the bank account balance. She could not find evidence of where the money came from in the last two years and she added that number back into the Quicken report for this month so that the account balances now match.
- Past Events
 - A Big Night Out-Heidi presented a breakdown of the deposits and expenses from this year's ABNO. We had \$17, 485.77 in deposits and \$1333.82 in expenses so we made a profit of \$16151.95 for this year's ABNO. We made \$11, 968.68 on the auction and \$1252 on the raffle and \$560 on the wine pull. Some other things to improve on for next year:
 - Raffle labels should be white (they were too hard to see)
 - A pdf version of the packet should be email out before the event
 - A Thank you to all sponsors should be done verbally during the event
 - It was hard to hear-dimming the lights to get people's attention would be helpful. Also maybe reading the rules at the beginning of the night.
 - There needs to be a table in the front when the silent auction winners are announced to help with the paperwork. Also more people helping in the front. The announcer needs to stay more focused on the task at hand.
 - It went smoother than previous years and the checkout line went quickly.
 - We will send out a thank you to the sponsors on the MOTs page.
 - We need to print live auction winner sheets for next year.
 - The front area sound was too low so they couldn't hear everything.
 - Send out more email blasts
 - Email a survey out about items.

- Talk to Marisa's about using different paper plates and staying consistent on drink prices.
- Upcoming Events
 - Spring Party/10 Year Anniversary (Danielle Dunleavey and Heidi Staffaroni)-On May 6th, there will be a petting zoo, Vazzy's truck, Alene's Ice cream and one additional truck that Krista will do. Heidi purchased the crafts and we will put out a request for high school volunteers. Krista will talk to the Trumbull high cheerleaders about coming. We will have the volunteers do face painting. We will also have Princess Anna (her charge is \$50) and a Captain America. We will talk to Middlebrook about additional tables and trash cans. We will also purchase wipes and water from BJs. We will sell the water bottles with bottled water that night as well.
 - Playdates (Danielle Dunleavey)-there were 30-40 kids at the last Bounce U playdate and it was a lot of fun. Danielle is looking into Everwonder for the next playdate.
 - Teacher Appreciation Week (Amy Lehaney, Danielle Dunleavey and Denise Coughlin) An email list will be sent out to the room parents for the days of the week. No vases are needed and the PTO will provide baskets.
 - Teacher Appreciation Luncheon (Geri Proscino, Danielle Dunleavey and Heidi Staffaroni)-Danielle is working on the menu and it will include gluten free and vegetarian options. The desserts will be from Costco and Trader Joe's like last year. Geri talked to the Healing Touch and they are all set to do the massages like last year for the same price.
 - Ice Cream Social (Danielle Dunleavey and Amy Lehaney)-It will be on June 9th from 6-8 pm at Madison Middle School. Mrs. Law will be doing Zumba for the kids. We will be sure to purchase extra whip cream sine we ran out last year and less chocolate sauce.
 - Staff Appreciation Breakfast-Krista Zilberg and Amy Lehaney will co-chair and it will be on June 2nd.
 - Scrapbooking-Danielle Dunleavey and Denise Coughlin will co-chair.
- Open Forum
 - Heidi likes Ms. Claudia's way of doing the pickup line and asked that if she is out if whoever feels in for her could be further up by the stop sign.
 - Mr. Matt reminded the parents to follow the rules for pick up every day and not to give other parents directions on how to drive or the traffic pattern.
 - There was a safety meeting on March 28th with the BOE though no police department representatives were able to attend. They discussed a variety of idea though none were really realistic. They will further discuss a no left turn

sign during school hours with a police presence to reinforce. They also discussed widening the road, painting a box in front of EMS, thoughts about staggering times, and more of a police presence.

- Wheeler's Words of Wisdom – Dr. Wheeler
 - Bubblemania was a huge success.
 - Todd Kellogg's workshop was well attended.
 - Mr. Todd's workshop will be rescheduled.
 - The budget process is still ongoing.
 - Schools will now be closed on April 26th due to the Primaries
 - The last day of school is June 15th but they have not announced the half day schedule yet
 - PIP letters were sent out with registration playdates on April 22, April 29 and May 6
 - There are currently 249 students at TECEC
 - The Father's Club meeting is tomorrow night at 7:30. 156 bricks have been sold. The Olympics are scheduled for May 18th with a rain date of May 25th. The mulching date is April 23rd.
 - The vision machine has been delivered and someone will come out from the company to teach everyone how to use it. A letter has been drafted that will go out to parents in order to have their child tested.
 - Thank you from the staff for replenishing the restroom baskets.
 - We discussed about there the rest of the ABNO profit will be spent and will wait to see what the wish list is from the staff.

The next PTO meeting will be 5-4-16 at 7pm in the family room/library at TECEC