

TECEC PTO MEETING Minutes



September 2, 2015

- Call to Order-Danielle Dunleavey called the meeting to order at 7: 04 pm.
- Welcome
 - Board Introductions
 - Participant Introductions
 - Mission Statement/Vision-Amy Lehaney read the mission statement.
 - Volunteering/Chairing Events-Danielle Dunleavey described the responsibilities of the open positions for Secretary and Event Coordinator. Also she talked about the chairing of events and volunteering in general. There are many different events with varying amounts of time involved.
- Treasurer's Report (Heidi Staffaroni)
 - Current Financial Status/Opening Balance-The deposit was from the sales of water bottles and magnets from Meet the Teacher day.
 - Present Proposed Budget for 2015-2016
 - Vote for 2015-2016 Budget-Denise Coughlin made a motion to vote on the budget and Heidi Staffaroni seconded the motion. The budget passed unanimously.
- Upcoming Events
 - School Pictures-need co-chairs-The pictures will be in October. Volunteer slots will be in one hour increments and you are not allowed to volunteer during your child's picture. Marianne Piatkowski and Danielle Dunleavey will chair.
 - Playdates (Danielle Dunleavey)-The first playdate is this Friday the 4th at 9:30 at Twin Brooks Park. Playdates will be once a month and some playdates may have a low cost involved. She also described different playdates in the past.
 - Halloween Party
 - Need date and co-chairs (Danielle Dunleavey)-Julianne Skoczylas volunteered to co chair with Danielle. They will contact Middlebrook and try to set the date for either 10/29 or 10/22. We will order the pizza from Marisa's and ask the Father's Club to donate the Bounce House as

they have in the past. We are also looking into the possibility of a DJ. We will need adult volunteers and we will try and get student volunteers as we have done in the past as well.

- Fundraising
 - Scholastic book fair (Amy Lehaney)-provided an update on volunteer opportunities, book basket raffle and how the book fair works. Set up will be on Tuesday evening. Anyone who volunteers will get a free ticket for the raffle.
 - Fall Fundraiser –we passed out different options including chocolates, wrapping paper, Mixed Bags, and art. The majority chose Mixed Bags and we will call and to verify that we will receive both catalogs this year.
- Open Forum-No comments made
- Wheeler’s Words of Wisdom – Dr. Wheeler
 - The playground is open for the most part and they are just finishing some caulking on the windows at Middlebrook. Middlebrook is just waiting for screens and then the window project will be complete.
 - PBIS-Last year was the first year and this year TECEC will start using their new logo-BARK. A mascot costume has been purchased and Mr. Robert will be the puppy mascot. The PTO requested that the mascot come to the Halloween Party. The bucket filling will go along with the BARK curriculum. There will be an assembly in a few weeks to introduce the students to the mascot.
 - The curriculum was revised this summer to go with the new standards set and will be presented to the board for approval in September.
 - There will be the first emergency drill next week (it’s mandated to happen within the first 5 days of school). The staff is very well trained and this is all done as part of the new security procedures. Various town officers may be present at the drills.
 - The arrival and dismissal procedures were discussed. You must have ID to get into the building and Trumbull is currently not part of the pilot license scanning program in the state.
 - Back to School night will be on September 16th for the 3’s and Head Start Families and September 17th for the 4’s and ELL Families. There will be an overview and you will get to visit the classrooms.
 - The Father’s Club meeting is 9/3 at 7:30 pm at TECEC
 - The Father’s Club Movie night will be the first Friday of every month
 - There are some delays on updating the school website because of some password issues. Dr. Wheeler is working on it.
 - The state has delayed the decision for changing the Kindergarten entry date because of funding for Pre K programs. The date remains January 1st.

- Danielle Dunleavey asked a question concerning the hearing machine that was purchased last year. The machine is up and running and will be used on all students this year.
- Max Tulupnikov asked a question concerning arrival and dismissal procedures for ELL students and Dr. Wheeler went over the procedures.
- Denise Coughlin asked about Spiritwear with the new BARK logo. She will work with Erica (who designed the logo and has a contact for a company) and Dr. Wheeler on getting that organized for Back to School Night
- The PTO bought treats for the staff for 9/3 as well as bathroom hospitality baskets

The meeting was adjourned at 8:04 pm.

The next PTO meeting will be 10-7-15 at 7pm in the family room/library at TECEC