

TECEC PTO

12/3/14

Meeting Minutes

Present: Amy Lehaney, Caroline Tramontozzi, Denise Coughlin, Danielle Dunleavey, Jen Bauer-Tibor, Lindsay Provenzano, Missy Lorant and Katy Syombathy

Call to order: Meeting was called to order by Amy Lehaney at 7:05 p.m.

November Minutes: Amy Lehaney reviewed minutes on behalf of Kristen Caron.

Treasurer's Report: Report was dispensed by Amy Lehaney on behalf of Jessica Taylor. Current checkbook balance is \$12,701.84.

Past Events: Danielle mentioned the November playdate at Rockin' Jump was successful with 50+ children attending.

Upcoming Events:

December Playdate: Danielle is planning the December playdate at Fairview Tree Farm in Shelton. It includes story time with Mrs. Claus, cupcake decorating, as well as ornament making. There is a limit due to small size of room. Therefore, two sessions will be offered. They are on Saturday, December 20th at 9:00 – 10:30 a.m. and 11:00 to 12:30 p.m.

Staff Holiday Luncheon: Caroline Tramontozzi and Lindsay Provenzano have planned for Soup Thyme to provide luncheon on Friday, December 12th for the staff. Flyers have been sent home requesting monetary donations as well as dessert donations.

Snowflake Program: Happy to report, this program has been extremely successful. Denise mentioned the snowflake board has been replenished three times!

Fundraising:

Spiritwear Water bottles: Stainless steel water bottles are selling for \$10 each. They will be sold to staff at Holiday Luncheon.

Quassy Amusement Park: Danielle has been in contact with Quassy. The proposed date is May 8, 2015. The cost is \$17 per ticket, including parking. Quassy requires a minimum of 400 people. Danielle is in process of getting contract.

A Big Night Out Committee Updates:

Venue Committee: No new updates. Caroline and Danielle will touch base with Mario at Marisa's after the new year. Times of event are 6-10 p.m.

Website/Promotion: Amy mentioned we are in need of an individual to redesign the logo. Amy has updated the website with new information. Facebook page cannot be changed without logo.

Silent Auction and Raffle

Class Baskets/Teacher Experiences: Jen will draft prior to holidays and notify teachers after the holidays.

Tickets/Volunteers : Tickets are \$30 for single and \$50 for couple

Corporate: Sponsorships—corporate is \$400 and family \$250- \$200.

Wheeler's Words of Wisdom: Dr. Wheeler was not able to attend meeting tonight.

Meeting adjourned at 7:45 p.m.

Next meeting on Wednesday, January 4, 2015