



## TECEC PTO MEETING MINUTES

September 7, 2016

- Call to Order – Danielle Dunleavey called the meeting to order at 7:05pm
  - Welcome
  - Board Introductions
  - Participant Introductions
- Volunteering/ Chairing Positions
  - We need some book fair slots to be filled and Amy has the list. The book fair typically makes about \$800. Teachers give a wish list and people can buy books to donate to the classrooms, which the kids love!
  - There should always be two chairs per event, best if one is a 4s and one is a 3s, so the 3s person can be experienced for next year.
  - We also need volunteers for Picture Day. These volunteers would need to help make the children look their best and smile! A number of participants volunteered for this event. Danielle has the list and contact info.
- Treasury Report – Heidi Staffaroni
  - We currently have \$18,260.77. ABNO raised a profit of \$16K, which is amazing. Mr. Matt will go over what the money was spent on, but we are down to \$2574.21.
  - Teachers get \$100 each to spend throughout the year
  - We pay for the movie license each month for the movie night the Fathers Club puts on.
  - Some money goes to “Sunshine” when a staff member retires or has a baby we will send a gift card.
  - The blue welcome folders that went out the first week of school were an expense.
  - The bucket filling fundraiser was another cost, but hopefully one that comes back profitable after back to school night.
  - School beautification is another line on the budget list to allocate funds.
  - Another fundraiser coming up is Mixed Bags. We get 50% of the profit, or 40% if done online. These folders will be going out soon for families to sell/ buy as gifts/ for family members. There are kitchen appliances, tote bags, lunch bags. Last year that fundraiser brought in \$2500.
- Upcoming Events -
  - The first play date is Friday, Sept 9 9:30am at Twin Brooks.
  - For October’s playdate Michelle Weiner has been researching a farm event at either Plaskos in Trumbull or Benedicts in Monroe.
    - Benedicts is \$7.50 a child, minimum of 15 kids and includes a hay ride, pumpkin, corn pit, and giant hay stack

- Plaskos is \$7 a child, minimum of 10 kids max of 150 and included a corn maze, tractor ride, pumpkin, and mini donkeys. Plaskos will also do a hands on activity lead by someone there with an education degree. (1 teacher is free per 25 kids)
    - A vote was made. The majority chose Plaskos. as long as the dates worked out.
  - For a future event, Denise found out that Rockin Jump will do a play date for us at \$15 a child but the PTO would get a portion of those proceeds.
  - Halloween Party
    - Thursday Oct 27 from 6-8PM as first choice, Thurs 20<sup>th</sup> as second choice. Mr. Matt will approve date. We usually supply pizza and ask families for a \$5 donation. We need to consider whether we want a DJ (if we have one willing to volunteer) or if we want to do a play list. We would also like to find characters to dress up at the party, ex. Anna and Elisa. Bridget & Danny are looking into some people they may know who do this.
  - A Big Night Out –
    - A Big Night Out is our biggest event/ fundraiser, which consists of a silent auction, raffles, and a wine pull. It's typically at Marisa's, which is now the Chop House. The event is usually in March on Holy Thursday. We need to start collecting donations from Nov – Jan because companies like to either make donations before the end of the year or allocate for the future one.
    - We need to update ABNO website to reflect the new date before we start collecting.
- Purchases – Mr. Matt
  - Flags for Classrooms
  - Motor Room Structure
  - 10 Ipad 1 Mini Ipad
  - Art Drying Racks
  - Step stools that cannot tip
  - New trucks
  - Weighted turtles (helps with sensory)
  - 3 Tricycles
  - Speech Articulation Cards
- Announcements –
  - We have 6 new staff members.
  - TECEC is getting an award from the Trumbull Parents with Learning Differences. The ceremony will be at the Board of Ed at 7pm on back to school night.
  - PBIS Lessons will be starting soon with students being rewarded for doing something positive. Remember, no bucket dipping!
  - A hearing screen permission slip will be going out and we are waiting on the vision screen one. (Both of these machines were purchased by the PTO)
  - For the hearing test they are listening to parent requests and letting everyone know not only if their child fails the test but also if they pass.
  - Mr. Matt patted us parents on the back for having such smooth drop off and dismissals.
  - Emergency drills are going well and the children have been amazing with them.
  - Trumbull United Soccer flyer will be going home soon
  - Mr. Matt has a contact for Spirtwear/ new tshirts. The design will be a small decal on the front left chest and then a larger one on the back.
  - Fathers Club is meeting on Thursday

**Next meeting will be October 5 @ 7PM!**